



# Paperwork Mountains

*Prepare to Climb*





## CHECKLIST

- Health Forms  
Date received \_\_\_\_\_ Date returned \_\_\_\_\_
  - Copies filed
- Physical Booked  
Date of appointment \_\_\_\_\_
  - Copies filed
- Vaccination Updates  
Date of appointment \_\_\_\_\_
  - Copies filed
- Housing Forms  
Date received \_\_\_\_\_ Date returned \_\_\_\_\_
  - Copies filed
  - Receipt verified
- Tuition Bills  
Date received \_\_\_\_\_ Date returned \_\_\_\_\_
  - Copies filed
  - Receipts verified
- New Student Orientation  
Date received \_\_\_\_\_ Date returned \_\_\_\_\_

### Save More Money by:

- Not paying for health insurance twice
- Planning ahead with sufficient time to utilize normal mail and shipping services rather than the expensive next day options.
- Having your student monitor their financial student accounts for additional charges. Pay these on time and avoid late charges and interest.

## IMPORTANT MAIL FROM YOUR CHILD'S COLLEGE

**O**NCE YOUR CHILD is accepted and you've sent in your deposit to hold your child's space, you can expect to be bombarded with correspondence and "junk" mail. Everyone will want your child to open an account with them, finance their education through them or purchase from them. Most of these items will be sent to your child who will probably ignore them (*including the **Tuition Bill***).

Be on the look out for the following mail items. They will need to be opened and responded to ASAP.

If your child is abroad or out of town make arrangements to have all mail opened and responded to in his/her absence. **DO NOT WAIT** until the end of the summer or the child's return.



*Note: each of these topics will be discussed in greater detail in a separate chapter.*

## HEALTH FORMS

Start gathering all of your child's medical information in one place and **book a doctor's appointment** because your child will most likely need a physical examination and the physician's record of vaccinations and immunizations sent in before school starts. If your child has been recruited to play a team sport you should also be prepared to answer a detailed questionnaire. Beth was recruited to row for Boston University and her questionnaire asked for the exact date that she had chicken pox in first grade.



Contact your health insurance company now and determine if your child will be covered while at college. If so, ask for a separate insurance card in the child's name or a letter stating that you have coverage. (See pages 35 and 41 for additional information.) You'll need this documentation to opt out of any insurance coverage fees that some colleges automatically assess on your tuition bill.



## HOUSING INFORMATION

This information could come in a large package containing literature about the housing options, or it could be smaller in nature and direct you to the website for information and sometimes even virtual tours of dorm rooms.

**Fill out the questionnaire and send it along with your deposit as soon as possible. Just as in life, college housing has a pecking order, freshmen are last and it's a "first come, first served" format.**



Often freshmen are housed together in the same dorms and sometimes these dorms are clustered together in the same general area. Within this selection though, there are desired rooms and locations, and these fill up quickly. It's normally a "first come, first served" format and the longer you wait to return your response and deposit, the fewer the options. Regrettably some colleges can not house all of their incoming freshmen and failure to return the form and your deposit in a timely fashion can have the detrimental impact of your child being put on a waiting list, or worse yet, not being housed at all.

In some instances there are "privately owned student residences." In College Station, Texas, for example there is an opportunity to live in either a dormitory setting called the Callaway House or a villas setting called Callaway Villas. Both are walking distance from campus and operated and professionally managed by

American Campus Communities. Rooms in Callaway fill up a full year in advance. These residences have full kitchens, include washers and dryers, and are often a better value than other options.

## **NEW STUDENT ORIENTATION**

All schools offer a first year student orientation. Some schools offer this during the summer and others offer it between the day you move in and the day classes start.



**Immediately consult your child and your calendar and then register as soon as possible.**

**There are always some weekends that are more popular than others.**

